

## WORK VISA

### WORK VISA REQUESTS MUST BE ACCOMPANIED BY THE FOLLOWING:

#### 1.1 For professional work in the area of national reconstruction:

- a. **Visa Application Form**, front and back, duly completed in print or typed, in black ink and signed by the applicant or requester;
- b. Letter from the contracting company, requesting the visa, addressed to the Consular and Diplomatic Mission of Angola, with a copy to the Migration and Foreigners Service, indicating the following information on the beneficiary:
  - o Full name;
  - o Nationality;
  - o Parents' names;
  - o Date of birth;
  - o Passport number and expiration date;
  - o Profession and functions to be performed;
- c. Original and photocopy of passport—the main pages and those containing information on migratory movements;
- d. Three recent, color passport-sized photos.

#### 1.2 For professional work in the oil or mining sector:

- a. **Visa Application Form**, front and back, duly completed in print or typed, in black ink and signed by the applicant or requester;
- b. Letter from the contracting company requesting the visa, addressed to the Consular and Diplomatic Mission of Angola, with a copy to the Migration and Foreigners Service, indicating the following information on the Beneficiary:
  - o Full name;
  - o Nationality;
  - o Parents' names;
  - o Date of birth;
  - o Passport number and expiration date;
  - o Profession and functions to be performed;
- c. Opinion of the competent ministry;
- d. Original and photocopy of passport—the main pages and those containing information on migratory movements;
- e. Three recent, color passport-sized photos;
- f. Work contract or employee lease agreement;
- g. Academic and professional certificates translated into Portuguese, authenticated by a notary and by the Consular and Diplomatic Mission of Angola;
- h. Criminal Background Check, issued by the authorities of the country of origin or residence, translated and duly authenticated;
- i. Medical certificate from the country of origin, translated and duly authenticated;
- j. Statement pledging to respect Angolan laws;

#### 1.3 For professional work in any other sector not listed above:

- a. **Visa Application Form**, front and back, duly completed in print or typed, in black ink and signed by the applicant or requester;
- b. Letter from the contracting company requesting the visa, addressed to the Consular and Diplomatic Mission of Angola;
- c. Statement pledging to respect Angolan laws;
- d. Work contract or promise of employment;
- e. Academic and professional certificates translated into Portuguese, authenticated by a notary and by the Consular and Diplomatic Mission of Angola;
- f. Curriculum Vitae translated into Portuguese and duly authenticated;
- g. Criminal Background Check, issued by the authorities of the country of origin or residence, translated and duly authenticated;
- h. Medical certificate from the country of origin, translated and duly authenticated;
- i. Opinion of the Ministry of Public Administration, Employment, and Social Security for public enterprises or institutions, and from the line agency for the activity in question for private enterprises and institutions;
- j. Three recent, color passport-sized photos;
- k. Original and photocopy of passport—the main pages and those containing information on migratory movements;
- l. Photocopy of the permit for the authorized economic activity;
- m. Photocopy of the Diário da República [Official Gazette of the Republic], publishing the by-laws of the company;
- n. Photocopy of the permit for the authorized economic activity;
- o. Current evidence of payment of tax obligations;
- p. Payment of **\$700.00** (As of November 2, 2015, payments to the Consular Section should be by Visa, MasterCard or Discover. Only in exceptional cases will money orders be accepted. *Processing fees are non-refundable regardless of the outcome of the application*).

**Note:** In some cases extra documents will be requested to support the visa request.